

# Columbine Townhouses Two Homeowners Association

Board of Directors Meeting Minutes

August 1, 2017

7732 W Glasgow Pl., Littleton CO

7:00 PM

Meeting was called to order at 7:06 p.m. by Steve Olson. Quorum of the Board of Directors established. Minutes taken and transcribed by Virginia Johnson.

**Board members present:** Steve Olson, Mary Schneider, Eileen Hoffman, and Mary Swanson

**Board members absent and excused:** RJ Maunton

**CPMG Staff:** Virginia Johnson, Association Manager

**Contractors:** Ghent - Proway

**Homeowner Forum:** 0 homeowners in attendance –

## Approval of Meeting Minutes:

- **Motion:** To approve the June 20, 2017 meeting minutes as written was made by Eileen Hoffman, seconded by Mary Swanson, and passed unanimously.

**Association Manager's Report:** Virginia Johnson

Virginia provided update on daily operations.

## Business & Discussion Items:

- **Motion:** to approve Insurance renewal for a cost of Property (\$19,742.50); Fidelity (\$620.00) Directors and Officers (\$1054.00) worker Compensation Gap (\$352.00) was made by Eileen Hoffman, seconded by Mary Schneider and passed unanimously.
- **Discussion:** an update of the fence project was discussed. The homeowners will vote for the stain color at the Block Party on August 5, 2017
- **Discussion:** the dumpsters are being overfilled by someone doing construction. CPMG continues to work with Waste Management to have dumpsters emptied when full. Board would like CPMG to bring some information regarding cameras to the next meeting. A letter will also be sent out with annual mailing regarding the rules for dumpster usage.

## Financials/Legal:

- **Motion:** To accept the June 2017, financials as prepared by CPMG, subject to audit, was made by Mary Schneider, seconded by Eileen Hoffman and passed unanimously.

**Review:** The Attorney Status Report was reviewed.

**Architectural:** None

**Correspondence:** None

**Hearings:** None

**Adjournment:** 8:30 p.m.

**Next Meeting:** October 17, 2017 (Budget Meeting) \*\* Annual Meeting December 5<sup>th</sup>, 2017 at Hoffman's



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Minutes approved at the 10.17.17 Board Meeting

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